

<b>Committee:</b>	Council	<b>Date:</b>
<b>Title:</b>	Local Joint Panel – provision for substitute members	Tuesday, 10 October 2023
<b>Lead member:</b>	Cllr Arthur Coote, Member of the Local Joint Panel	
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## Summary

1. This report proposes an amendment to the Local Joint Panel's terms of reference to permit the provision of substitute members.
2. The proposal is put to Full Council following a request from the cross-party working group. Subsequently, the Group Leaders of the three largest groups have nominated themselves as substitutes, subject to Council amending the Terms of Reference.

## Recommendations

1. That Council:
  - i. Amends the Local Joint Panel's Terms of Reference in order to permit the appointment of a substitute member for each participating political Group (Appendix A);
  - ii. Subject to the amended Terms of Reference being approved, appoint Councillors Lees (Residents for Uttlesford), Barker (Conservative) and Sell (Liberal Democrat) as the nominated substitute members.

## Financial Implications

2. None.

## Background Papers

3. The following papers were referred to by the author in the preparation of this report and are available for inspection from the author of the report.

None.

## Impact

- 4.

Communication/Consultation	Group Leaders of the relevant Groups who have seats on the Local Joint Panel.
Community Safety	N/A.
Equalities	N/A
Health and Safety	N/A
Human Rights/Legal Implications	The Local Joint Panel is a working group of Council and is not a statutory body.
Sustainability	N/A.
Ward-specific impacts	N/A.
Workforce/Workplace	N/A.

## Situation

5. The Local Joint Panel (LJP) is a working group of Council. Its role and purpose is to help promote good industrial relations through effective communication between Unions and the employer, to enable the employers to inform employees on matters which concern them and to enable staff representatives to raise employment issues on behalf of its members with the employers.
6. In addition to the staff representatives on the Panel, the LJP is composed of three elected members, appointed by the leaders of the three largest groups in Council. Councillors Coote, Loughlin and Criscione currently sit on the Panel.
7. Two of the three elected members must be in attendance at LJP meetings in order for quorum to be achieved. While quorum has not been an issue to date, the matter was raised at the previous meeting of the LJP and there was agreement to request the provision of substitutes to mitigate against member unavailability.
8. Group Leaders of the three largest groups have been consulted and have nominated themselves as substitute members of the LJP.

## Risk Analysis

Risk	Likelihood	Impact	Mitigating actions
The Local Joint Panel is a working group of council and is governed by its	2	1	To permit the provision of substitutes.

<p>terms of reference. The provision of substitutes will mitigate against member unavailability and negate the need to reorganise meetings where quorum is not achieved.</p>			
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